

## OFFICE OF THE PRINCIPAL, B.N. COLLEGE PATNA UNIVERSITY, PATNA -800 005

### EMERGENT NOTICE INVITING QUOTATION

**Quotation No.: 01/2019-20**

**Date: 06/09/2019**

Sealed Quotations are invited in prescribed format for supply, installation and testing of Desktop, UPS and Printer at B.N. College, Patna University, Patna. For detail terms & conditions, please visit the office of the undersigned on any working days from 10:30 A.M. to 5:00 P.M. or obtain from B.N. College, Patna website [www.bncollegepatna.com](http://www.bncollegepatna.com)

Designation of officer inviting quotation	PRINCIPAL, B.N. COLLEGE, Patna University, Patna
Last date of issue/download of Quotation document with Time and place	Office of PRINCIPAL, B.N. COLLEGE Patna University, Patna upto 5:00 pm on 18/09/2019
Place, Time & Date of receiving of Quotation	Office of the PRINCIPAL, B.N. COLLEGE, Patna University, Patna upto 3:00 pm on 19/09/2019
Place, Time & Date of opening of technical Bid of Quotation	Office of the PRINCIPAL, B.N. COLLEGE, Patna University, Patna at 3:30 pm on 19/09/2019
Place, Time & Date of demonstration of the supply items(Only technical bid qualified agency)	Office of the PRINCIPAL, B.N. COLLEGE, Patna University, Patna at 3:30 pm on 21/09/2019
Place, Time & Date of opening of Financial Bid of Quotation	Office of the PRINCIPAL, B.N. COLLEGE, Patna University, Patna at 3:30 pm on 23/09/2019

### Supply and Installation of Desktop Computers, Printers and UPS

Sr. No.	Particular	Quantity	EMD	Cost of quotation paper	Time of supply	Validity of Quotation
1	Supply and Installation of Desktop Computer {(As per technical specification) make Dell or similar}	50 nos	₹ 1,75,000/- (except MSME/NSIC registered agency)	₹ 5,000/-	One month after issue of supply order	Six months
2	Supply and Installation of UPS 600 VA Single battery make APC, numeric or similar	50 nos				
3	Supply and Installation of Laser Jet B/W MFP Printer make HP, Epson or similar(as per technical specification)	2 nos				
4	Supply and Installation of Ink Tank Colour MFP Printers - (as per technical specification) make Epson, HP or similar	2 nos				

### TERMS & CONDITIONS:

1. Eligibility Criteria for Technical specification: Paper submitted with technically bid (compulsory for technically evaluation other wise technically disqualified):
  - (i) GST & PAN
  - (ii) Registration no.(Shop) of Firm:
  - (iii) Manufactures/ Authorized Dealership Certificate from original manufacturing company(OEM)

- (iv) Experience related document: 3 years in relevant field and supply to Govt. org./PSU
  - (v) Turnover (60 Lacks each year): IT Return file and audited balance sheet of last three years.
  - (vii) Catalog/Broacher of the product.
2. Earnest money is to be deposited in the shape of D.D./ Banker's cheque in favour of The Principal, B.N. College, Patna University, Patna of ₹ 1,75,000/- (except MSME/NSIC registered agency).
  3. **Time of Completion: One Month after issue of supply order**
  4. Payment – 100% against completion of supply/installation.
  5. Bidders fulfilling the eligibility conditions of **Supply and Installation of Desktop Computers, Printers and UPS at BN College** as per Technical Specifications mentioned in the Quotation should submit bids in Three sealed covers. **Envelop No.-1 for** Technical Bid superscribed as **“Technical Bid for Supply and Installation of Desktop Computers, Printers and UPS at BN College, Patna.”** **Envelop No.-2** for Financial Bid superscribed as **“Financial Bid for Supply and Installation of Desktop Computers, Printers and UPS at BN College, Patna.”** and the **Envelop No.-3** for containing DDs of EMD/TENDER FEE superscribed as **“EMD/TENDER FEE for Supply and Installation of Desktop Computers, Printers and UPS at BN College, Patna.”**  
The above three sealed envelopes should be inserted together in a large envelope, sealed and superscribed as **Supply and Installation of Desktop Computers, Printers and UPS at BN College, Patna.** The tender will not be considered if Technical and Financial bids are submitted in one envelope.
  6. **Demonstration may be required to be given by the vendors who qualify for Technical Bid.**
  7. The Financial bid of only those Tenderers will be opened who have deposited the Tender Fee/EMD and qualify themselves in Technical bids
  8. The Bidder should inspect the site before filling in and submitting the quotation to get fully acquainted with the scope of work as no claim whatsoever will be entertained for any alleged ignorance thereof. Quotations must be submitted in original and without making any additions, alternations, and as per details given in other clauses given hereunder. The requisite details shall be filled in by the Bidder in the quotation Document wherever required.
  9. The agency should have experience of similar type of work at any Government organization or Universities.
  10. These sealed quotation should also be sent through courier/Registered/Speed Post. Conditional quotation or quotations received after the due time and date shall not be entertained in any circumstances. University Authority would not be responsible for any delay or loss of the quotation document, The quotations will be opened in the office of the undersigned in presence of any intending supplier or his/her authorized representative who may wish to be present at the designated time and place. If the fixed date turns out to be the holiday, the date of opening will be the next day.

11. At the time of opening of tender only participant quotationer or his single authorized representative with authority letter will be allowed to present.
12. The EMD shall be forfeited if the bidder withdraws his bid during the period of bid validity.
13. All disputes, what so ever shall be referred to the sole arbitration of The PRINCIPAL, B.N. COLLEGE Patna University, Patna and his decision shall be final and binding on the agency.
14. All the matters subject to the jurisdiction of Patna High Court.
15. **Bidders should submit details in the format given at Annexure-1 (Technical Bid) and should quote the rates in the format given at Annexure-2 (Financial Bid). Incomplete bids will summarily be rejected. All corrections and alterations in the entries of quotation document will be signed in full by the Bidder with date. No erasing or over-writings are permissible.**
16. The details may also be seen at website [www.bncollegepatna.com](http://www.bncollegepatna.com)
17. **The undersigned reserve** the right to accept or reject any or all the quotation without assigning any reasons.
18. **Any changes w.r.t. this tender will be notified through website [www.bncollegepatna.com](http://www.bncollegepatna.com)**

Sd/  
PRINCIPAL, B.N. COLLEGE  
Patna University, Patna

**TECHNICAL BID****Supply and Installation of Desktop Computers, Printers and UPS**

Cost of quotation document		
DD No.	Date	Amount
		₹ 5,000/-
EMD 5% of Bid Amount		
DD No.	Date	Amount
		₹ 1,75,000/-
Registration no. (If registered with MSME/NSIC):		

**Bid should indicate following information along with the self-attested photocopies of supporting documents:**

## 1. THE FIRM

- a) Name (As per GST Registered) \_\_\_\_\_
- b) Registration No of firm(Shop) \_\_\_\_\_
- c) Address of Office at Patna \_\_\_\_\_
- d) Contact Person's
- i) Name & Design. \_\_\_\_\_
- ii) Address \_\_\_\_\_
- iii) Tel No. Landline Mobile \_\_\_\_\_
- iv) Email ID \_\_\_\_\_

2. Authorization Letter Details: Authorized company \_\_\_\_\_ Date: \_\_\_\_\_

3. Type of Firm : Proprietorship/Private Ltd./Public Ltd./ Cooperative/ NGO/PSU (Please tick and enclose copy of Memorandum/ Articles of Association/ Certificate of Incorporation) As per GST Registration enclosed. (Pl. specify)

4. PAN : enclosed. (Pl. specify)

5. GST : enclosed. (Pl. specify)

6. 3 years return file and Turn Over:

FY 2018-19- ITR Gross Value Tax Deducted Turn Over: \_\_

FY 2017-18- ITR Gross Value Tax Deducted Turn Over: \_\_. FY 2016-17- ITR Gross Value Tax Deducted Turn Over: \_\_

7. Experience certificate of similar work: Value: ₹ completion of year: \_\_  
Name of Govt. Org./University: \_\_

Signatures of authorized person

Name \_\_\_\_\_

Designation \_\_\_\_\_

**Annesure-2****Financial Bid****Supply and Installation of Desktop Computers, Printers and UPS**

S. N.	Particular	Qty	Rate (in ₹)	Amount	
1	Supply and Installation of Desktop Computer {(As per technical specification) make Dell or similar}	75 nos			
	Make				Model No.
	Warranty in Years				..... Year/Years
2	Supply and Installation of UPS 600 VA Single battery make APC, numeric or similar				
	Make				Model No.
	Warranty in Years				..... Year/Years
3	Supply and Installation of Laser Jet B/W MFP Printer make HP, Epson or similar(as per technical specification)				
	Make				Model No.
	Warranty in Years				..... Year/Years
4	Supply and Installation of Ink Tank Colour MFP Printers - (as per technical specification) make Epson, HP or similar				
	Make				Model No.
	Warranty in Years				..... Year/Years

Rate should be inclusive of all taxes, Installation, Packing & Transportation charges to Patna University, Patna

Signatures of authorized person  
Name  
Designation  
Seal

**Special Terms & Conditions :**

1	Supply to be completed with inone month from the date of supply order.
2	Taxes inclusive as applicable according to the government of India prevailing rates.
3	Billing will be done according to supply and installation quantity counts.
4	Rates are valid for 60 days from the date of submission of quotation.
5	Extra supply will be charged as per approved prevailing rates.
6	In the event of delay in supply after the stipulated period supplier shall pay as penalty upto ¼ period of supply @2.50% and delay upto ½ of supply period @5%, delay upto ¾ period of supply @7.5% and delay upto more than ¾ period @ 10% maximum.

Place.....Signatures of authorize

Date.....

Name \_\_\_\_\_  
Seal:

**TECHNICAL SPECIFICATION**  
**(A) Desktop**

**I. PROCESSOR :**

Make: Intel Core – i5 Processor  
Generation: 8th Generation  
Speed: 3.4 GHz or above  
Cache : 3MB

**II. RAM :**

Type: DDR4  
Speed: 2400 MHz or above  
Size : 4GB  
Expandability of RAM: upto 32 GB

**III. HARD DISK :**

Size: 1 TB 7200 RPM SATA

**IV. CHIPSET AND MOTHER BOARD:** Intel,  
Compatible with i5 or above processor.

**V. NETWORK CONNECTIVITY:**

10/100/1000Mbps on board  
Integrated Gigabit port.

**VI. POWER SUPPLY :**180 Watts or less  
**POWER EFFICIENCY :**85%

**VII. KEYBOARD :**Standard USB Keyboard  
**MOUSE :**Optical Mouse

**VIII. OTHER SPECIFICATIONS:**

Energy Star for the given model – Yes  
ROHS Compliance – Yes

**IX. OPERATING SYSTEM :**Windows 10 Pro

**X. APPLICATION SOFTWARE:** MS Office Professional 2019 Academic

**XI. SECURITY MANAGEMENT:** Trusted Platform  
Module (TPM) 1.2 or 2.0  
Security Software: McAfee Multi device  
Security 15 Months Subscription.

**XII. ENERGY EFFICIENCY COMPLIANCE:**

Energy starcertified and EPEAT Gold Certified.

**XIII. WARRANTY :**Comprehensive 3 years warranty

**XIV. MONITOR:**

Size: 18.5 inches  
Resolution : 1366x768or above IPS Anti Glare  
LED Backlit Narrow Border display.  
Certification : TCO 6.0  
Warranty :Comprehensive 3 years warranty

**(B) PRINTER**

**(a) For MFP Printer Laser Jet (Black and White)**

- Printer type - LaserJet; Functionality - Multi-Function (Print, Scan, Copy), Scanner type - Flatbed; Printer Output - Black & White only
- Connectivity - USB ; 2 inch LCD display
- Pages per minute - 14 ; Cost per page - Rs 1.4 - As per ISO standards
- Ideal usage - Enterprise/Business, Frequent users (for fast, high quality printing)
- Page size supported - A4, A5, B5, C5, C6, DL, postcard ; Duplex Print - Manual ; Print resolution - Up to 600 x 600 DPI
- Compatible Laser Toner - 12A Black Original LaserJet Toner Cartridge, Page Yield - 2000 pages
- Duty Cycle (Maximum monthly recommended prints) - Up to 5,000 pages per month

**(b) For MFP Printer Colour Ink Tank Printer**

- Printer Type - Ink Tank ; Functionality - All-in-One (Print, Scan, Copy) , Scanner type - Flatbed; Printer Output - Colour
- Connectivity - USB, Maximum output capacity (sheets): Up to 25 sheets
- Pages per minute - 7.5 (Black & White), 4.5 (Colour) ; Cost per page - 10 Paise (Black & White), 18 Paise (Colour) - As per ISO standards
- Ideal usage - Home and Small office, Regular / Heavy usage (more than 300 pages per month)
- Page size supported - A4, B5, A6, DL envelope ; Duplex Print - Manual ; Print resolution - Up to 4800 x 1200 optimized DPI (Colour), Up to 1200 x 1200 rendered DPI (Black)
- Compatible Ink - GT52 Original Ink Bottle (Cyan, Magenta, Yellow), GT51 Original Black Ink Bottle ; Page Yield - 6000 pages (Black & White), 8000 pages (Colour) (as per ISO standards)
- Duty Cycle (Maximum monthly recommended prints) - Up to 1000 pages per month

**(B) UPS-600 VA**

SKU: ELE.INV.15603720

Type of Product: Back-UPS

Power Rating (VA): 600 VA

Output Frequency (Hz): 50 ± 0.1 Hz

Output Voltage At Full Load (V): 230 V

UPS Transfer Time (ms): ≤ 10 ms

Weight (Kg): 5 Kg

Efficiency: 0.95

Dimensions (mm): 374x242x186 mm

Voltage: 230V

Output: 360 W